



Pre-Shift Meeting Notes Inform-Motivate-Celebrate!

End of Summer Promos and Features-8-27-through- 10-14-2018

Date:	Manager:	Areas	Department Goals	Shift Goals
Anticipated Volume:		SERVERS	Greet each table in 2 minutes or less	
			Offer to take order during 1 st visit	
Lunch Banquets:			Alert shift Mgr of any potential issues	
Dinner Banquets:		GREETER	Prompt friendly greeting	
			Review feature soup, salad & dessert	
Current Promotions:			Offer SB guests to help themselves	
*Stone Fruit Iced Tea/Lemonade 2.99				
*1.99 lunch add-on- Hoss's 1/4lb burger.		SALAD	Only green crisp lettuce	
*Feature Shareable- Wisconsin Cheese Bites			Double check all dish for cleanliness	
*2 for 25- This offer includes 1 appetizer to share, 2 AMV's served with 2 sides each and 2 drinks (excludes Feature teas and lemonades). Meals include fresh yeasty roll w/honey-cinnamon spread for just 25.			Cucumber and tomato in drain crock	
		PREP	Break chain on Fr Onion & Ch noodle	
			Turn oven down to 300 for cookies	
			Recipe books out at all times	
*Feature- Maryland Style Crab Cake		KITCHEN	Probe everything to doneness	
Premium lump crab w/2 sides 11.99.			French Fry max. hold time 5 minutes	
1 side and bars add 3.49.			Green, crisp lettuce/cover entire bun	
*Hoss's Famous Stuffed Chicken Breast				
Just 10.99. Add 1 side and bars for 3.49				
Feature- Bone-In 14oz Ribeye. Classic cut, full of flavor W/2 sides 21.99. W/1 side And bars add 3.49.		DISH	Soup cups run through twice	
			25-30 pieces of silverware/cylinder	
			Change water 3pm -7pm	
Manager Challenges:				
		SAFETY-SANITATION	Nothing placed in walk areas of floor	
Manager Rewards:			Squeegee up any puddle areas	
			Wash hands often	
Recognize Top Performers:		MANAGER	Safety-Safety-Safety	
			Visit tables in dining room	
			Follow-up PM charts	